

# WOLFEBORO BUDGET COMMITTEE

November 13, 2012

## Minutes

**Members Present:** John MacDonald, Chairman, Stan Stevens, Vice-Chairman, Dave Senecal, Selectmen's Representative, Robert Moholland, Brian Black, John Burt, Matt Krause, Harold Parker, Frank Giebutowski, Bob Tougher, Members.

**Staff Present:** Dave Owen, Town Manager, Pete Chamberlain, Finance Director, Rob Houseman, Director of Planning & Development, Sue Benson, Welfare Director, Lee Ann Keathley, Secretary.

*Chairman MacDonald called the meeting to order at 6:00 PM at the All Saint's Church Library.*

Dave Owen stated the BOS approved a 2% COLA for nonunion employees, effective 4/1/13 and noted the 200 series would be revised to reflect such. He stated the Town is changing health insurance providers and noted a savings of \$225,000.

### **WELFARE**

No changes.

### **AGENCIES**

#### **Central NH VNA & Hospice; \$22,000**

Betty Coffey requested level funding from 2012 and noted 4,515 visits were made to Wolfeboro residents.

Referencing the agency's financial statements, Frank Giebutowski noted a net income over \$1 million.

Betty Coffey stated last year was a good financial year and noted the agency was able to save money due to costs associated with Medicare. She stated the agency merged with Community Health & Hospice two years ago because the agency was barely surviving.

John Burt requested the following information; expenditures for last 12 months, percentage of other towns served, amount of funding request to each town and number of clients served in each town.

#### **Appalachian Teen Project; \$2,400**

Stan Stevens asked the number of staff employed.

Dave Lynch, Executive Director, replied 2 full time, 1 part time mentor and 1 bookkeeper.

John MacDonald questioned funding requests to other towns.

Dave Lynch stated requests were submitted to Tuftonboro (\$2400), Wakefield (\$1200), Ossipee (\$1200), Alton (\$2400), Effingham (\$1200) and Laconia (\$2400).

**Meals on Wheels; \$9,000**

Cheryl Dempsey, Treasurer, requested level funding from 2012 and stated 85% of their clients are from Wolfeboro; noting 8,500 meals were served to Wolfeboro residents.

John Burt stated the program is running a deficit.

Cheryl Dempsey stated the program broke even this year. She stated fundraising efforts has increased and expenses have been cut.

**Wolfeboro Area Children's Center; \$20,000**

Susan Whiting, Executive Director, requested level funding from 2012 and noted 166 children were served last year (83 received tuition assistance) and 152 children are currently enrolled.

**Community Action; \$5,000**

Paula Abraham, Community Contact Manager, requested level funding from 2012; noting 291 Wolfeboro residents were served. She stated \$116,000 in fuel assistance benefits and \$28,000 in electric benefits were provided.

John MacDonald asked how the money is distributed.

Paula Abraham stated a benefit letter is sent to the vendor and once a fuel delivery is made, an invoice is submitted to the Community Action office for payment.

**L.I.F.E. Ministries; \$11,000**

Joseph Carilli, President, Board of Directors, stated the agency has requested level funding and has raised \$60,000; noting the funding request to the town provides supplemental assistance to the program.

**Kingswood Youth Center; \$5,000**

Linda Matchett stated the agency is requesting level funding and receives \$1,500 from Tuftonboro and \$3,000 from Ossipee. She stated requests have been made to Effingham and New Durham.

**Medication Bridge; \$1,096**

Jack Drinkwater, Coordinator, stated 100 new patients were enrolled during the year.

**Northern Human Services; \$7,449**

Eve Klotz, Clinical Director, stated the agency is requesting level funding.

Referencing the financial statements, Bob Tougher stated the information shows a deficit.

Eve Klotz stated the deficit is attributed from the northern portion of the county due to the Medicaid base. She stated Carroll County always runs a deficit.

**Wolfeboro Senior Meals; \$15,000**

Lynn Tyler, Director, stated the funding request is level funded. She stated over 95% of the participants are Wolfeboro residents. She stated the program has been expanded to include health and wellness programs such as consumer fraud, winter safety issues and blood pressure screening.

**Starting Point; \$1,751**

Review request at the 11/14/12 Budget Committee meeting.

**Caregivers of Southern Carroll County; \$2,500**

Shirley Bentley stated the request is level funded.

**Dinner Bell; \$5,000**

Ted Rice, All Saint’s Church, stated the request is level funded.

**Carroll County Transit; \$3,000**

Dave Senecal stated the request is level funded. He stated there are 8 busses (four 8-passenger and four 16-passenger) that operate on a fixed route system. He stated three busses run per day and noted an increase in ridership. He stated stimulus money paid for the vehicles in full.

Frank Giebutowski requested ridership figures.

**PLANNING & DEVELOPMENT**

➤ **Planning**

No changes.

➤ **Planning Board**

No changes.

➤ **Zoning**

No changes.

John Burt questioned 41304.341, Telephone.

Rob Houseman stated the funding relates to cell phone reimbursement to the secretary. He stated the BOS approved a cell phone partial reimbursement stipend policy in the amount of \$30/month for full time employees and \$15/month for part time employees. He stated the amount should also be allocated in the Planning Board budget for the secretary.

➤ **Code Officer**

No changes.

Rob Houseman stated the State of NH has requested all certified building officials in the State to serve in New Jersey for two weeks to assist the victims of Hurricane Sandy. He stated Audrey Cline is one of six FEMA certified emergency officials in the State of NH and noted the Town of Alton would assist with coverage in Wolfeboro during Ms. Cline’s absence.

➤ **Building**

Rob Houseman stated the BOS accepted a grant in the amount of \$10,000 for the restoration of the clock at Town Hall. He stated the Friends of Town Hall is providing a substantial donation for the remaining amount. He stated the faces of the clock will be built off site during the winter and noted the clock is expected to be fully restored and running by Memorial Day 2013.

John Burt questioned the increase in water and sewer for the building and requested information relative to such is provided.

The Budget Committee has requested additional information for the following;

- **Central VNA & Hospice, 44153.830;** expenditures for last 12 months, percentage of other towns served, amount of funding request to each town and number of clients served in each town
- **CC Transit, 44177.830;** ridership figures
- **Building, 41941.412 & 41841.13;** review figures due to increase in funding request
- **Vehicle Fleet information** (specify if request is for ¾ ton, 1 ton, etc.)

**It was moved by Stan Stevens and seconded by John Burt to adjourn the November 13, 2012 Budget Committee meeting. All members voted in favor.**

*Budget Committee meeting scheduled for November 14, 2012 at the Wolfeboro Inn Ballroom, at 6:00 PM.*

*There being no further business before the Committee, the meeting adjourned at 8:05 PM.*

Respectfully Submitted,

*Lee Ann Keathley*

Lee Ann Keathley

***\*\*Please note these minutes are subject to approval and amendments at a later date.***